



City and Guilds in
Plumbing and
Heating

S . R . B R O W N L T D .

Plumbing and Heating Engineers . Boiler Servicing

Unit 10, Middlegate, White lund Industrial Estate, Morecambe, Lancashire LA3 3BN

Telephone: (01524) 39154 - Fax: (01524) 63041

Free Estimates

VAT Registration No. 364 0374 63

Company No. 3577501

www.srbrownltd.co.uk

- email: sales@srbrownltd.co.uk

25th May 2018

Dear Customer/Supplier

PRIVACY POLICY

The new General Data Protection Regulations (GDPR) come into force on 25th May 2018 .

Who is collecting the data ?

Members of the accounts and office staff collect only relevant data classified as personal data.

What data is collected ?

Only data which is relevant is stored by S R Brown Ltd. This may include some of the following :

- Full names
- Addresses
- E-Mail Address
- Telephone number/numbers
- Bank Details (Suppliers/Sub Contractors Only)
- CIS Details (Suppliers/Sub Contractors Only)
- Company Number (Sub Contractors Only)

What is the legal basis for processing data ?

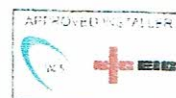
S R Brown Ltd will only handle data within the legal requirements. The Details we hold have the right to be withdrawn at any time. Data is only processed in relation to providing a service to the end user or business

Will the data be shared with any third parties ?

S R Brown Ltd will not share any personal data in or outside the EU with exception being Debtors details may be passed on to a Debt Collection Agency if outside agreement terms.

How will the information be used ?

Information is used only to provide a service to end-users or businesses. Information is not used for any other purposes.





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What rights does the data subject have ?

The Data subject has the right to ask S R Brown Ltd at any time to remove any data stored in an appropriate manner according to GDPR legislation guidelines, however this may affect S R Brown Ltd from providing a service to our customers. These include rights to access and correct your details also.

How can the data subject raise a complaint ?

A complaint can be raised at any time by contacting :

Ian Brown via e-mail : ianbrown@srbrownltd.co.uk

What to do now.

If you are satisfied with the above, there is no need to do anything further and it allows us to comply with legislation. If, however, you do not want us to store any data as indicated, please let us know and we will take appropriate measure to ensure your data is not stored.

